GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT

No 1276 /HE
120/HE/WB/OHEPEE/2018-19

Dated: 02.06.2020

Sub: Request for Quotation for "Supply and installation of one 5 KVA Inverter along with batteries, battery stand and wiring" for official use of PMU, OHEPEE, Higher Education Department, 2nd Floor, Pustak Bhawan, A-11, Suka Vihar, Bhubaneswar - 751022.

The "Request for Quotation" document includes the following sections:

- Instructions to Interested Firms (herein after to be referred as Firms)
- Annex A: Minimum Required Specifications
- Annex B: Format of Price Bid
- Annex C: Self Declaration for Not Black Listed

Memo No. 1277 /HE

Copy to PS to Commissioner-cum-Secretary, Higher Education Department for kind information of the Commissioner-cum-Secretary.

State Project Director, OHEPEE
Dt. 02.06.2020

Memo No. 1278 /HE

Copy to Joint Secretary to Government, Higher Education Department with a request to display the same in the Higher Education Department's website for wide publicity.

State Project Director, OHEPEE
Dt. 02.06.2020

Memo No. 1279 /HE

Copy to Head-State Portal Group, Department of Electronics & Information Technology, Secretariat, Bhubaneswar, Government of Odisha

State Project Director, OHEPEE
Dt. 02.06.2020
GOVERNMENT OF ODISHA  
HIGHER EDUCATION DEPARTMENT  
*****

RFQ No: OHEPPEE/RFQ/01/2020-21  
Dated: 02.06.2020

Request for Quotation

A) Instructions to Interested Firms

1. The undersigned invites sealed quotations in plain paper/letter pad from the firms located within State of Odisha, having valid GST registration for “Supply and installation of one 5 KVA Inverter along with batteries, battery stand and wiring” to the office of the State Project Director, PMU-OHEPPEE, Higher Education Department at Pustak Bhawan (2nd floor), A-11, Suka Vihar, Bhubaneswar-751022 for official use of PMU OHEPPEE.

2. The sealed quotation should reach the undersigned on or before 18.06.2020 by 01:00 PM (as per the specifications prescribed at Annex ‘A’) either through Speed Post/Registered Post/ Courier/In hand.

3. The quotation must contain the followings:
   • Valid GST registration number along with copy.
   • PAN card
   • Dealership or retail selling authorization certificate from the manufacturer
   • Not blacklisted by any Central/State/PSU agencies/World Bank (As per format prescribed at Annex ‘C’).
   • Income Tax return records of last three financial years i.e FY 2016-17, 2017-18, 2018-19.
   • An Earnest money deposit (EMD) wroth Rs 10,000/- (Rupees Ten Thousand Only) in form of Banker’s cheque in favor of “OHEPPEE HIGHER EDUCATION DEPARTMENT” payable at Bhubaneswar, from any of the commercial bank.

4. All pages in the quotation paper should be legible and filled up clearly. No overwriting and/or cuttings are permissible.

5. The rates should be quoted as per “Format of Price Bid” prescribed at Annex ‘B’.

6. The firms are requested to visit the office premise before submitting the quotation for onsite checking of wiring requirement.

7. The price quoted & selected as L1 shall remain valid for a period of one year from date of issue of “Supply Order” & the selected firm must complete wiring
& installation of inverter within 15 days from the date of issue of “Supply Order”, otherwise fresh “Supply Order” shall be issued against L 2 firm/dealer.

8. The quotations will be opened on 18.06.2020 at 03:00 P.M at the above mentioned office address.

9. Firm quoting the lowest Grand Total in the Price Bid will be selected as L1. Item/Unit-wise total shall not be taken into consideration.

10. The L1 quotation will be communicated by the competent authority by issuing the “Supply Order”.

11. Payment shall be made within 30 working days from the date of submission of invoice and invoice should be submitted after successful delivery and installation of all the equipments.

12. EMD except the L1 will be returned to the unsuccessful firms on the RfQ opening day other firms may collect their EMD from the office on any working day between 10:00 A.M to 05:30 P.M

13. EMD of L1 will be return after 60 days of submission of the invoice for payment.

14. The competent authority reserves the right to annul any/all of the quotations at any point of time without assigning any reason thereof.

15. Further the competent authority reserves the right to withdraw or relax or alter any of the terms & conditions as mentioned in the quotation call notice.

16. During scrutiny of the quotations, if it is found that any firm has submitted either false or fabricated paper(s)/document(s) then steps will be taken for blacklisting the same firm.

17. Any disputes shall be the jurisdiction of the Court at the place where the head quarter of the office is located.

18. For clarification(s) if any, the interested firms may contact in the following address:

   Procurement Consultant, OHEPPE
   Pustak Bhawan (2nd floor), A-11,
   Suka Vihar, Bhubaneswar-751022
   Phone No: 0674 – 2545484

   Finance Officer, OHEPPE
   FINANCE OFFICER, OHEPPE
   HIGHER EDUCATION DEPARTMENT
ANNEX ‘A’

Minimum Required Specifications

1) Inverter

   I. Wave form: Pure Sine wave inverter
   II. Power Output: 5 KVA – 48 V
   III. Technology: Microprocessor Based
   IV. Number of batteries supported: 04 (12V capacity)
   V. Display Type: LED/LCD
   VI. Cooling System: Yes
   VII. Bypass switch for supplying output directly from grid in case of home ups fault
   VIII. Warranty: 2 Years

2) Battery

   IX. Type: Tubular
   X. Nominal input voltage: 12V DC
   XI. Max input voltage: 15V DC
   XII. Battery Capacity: 150 AH to 220 AH
   XIII. Warranty: 2 Years

3) Battery stand: Steel Frame rack
**Format for Submitting Price Bid**

**To**  
The State Project Director,  
PMU OHEPEE,  
Higher Education Department,  
Pustak Bhawan (2nd floor),  
A-11, Suka Vihar,  
Bhubaneswar-751022  

**Sub:** Offering of price for "Supply and installation of one 5 KVA Inverter along with batteries, battery stand and wiring" to the office of the State Project Director, PMU, OHEPEE, Higher Education Department

**Respected Sir,**  
I/We agree to supply the below mentioned goods in accordance with the technical specifications prescribed at Annex ‘A’.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description Goods</th>
<th>Qty</th>
<th>Make/Model No.</th>
<th>Price/Unit (Rs)</th>
<th>Total Price (Rs)</th>
<th>GST %</th>
<th>Total Amount (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>5 KVA Inverter</td>
<td>01</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>12 V battery</td>
<td>02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Steel Frame battery rack</td>
<td>01</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Wiring &amp; installation charge</td>
<td>As Re qui red</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total:  

Grand Total In Words:

**Date:**

**Place:**

Seal & Signature of the Firm
Self Declaration for Not Black Listed

To,
The State Project Director, OHEPPE
Higher Education Department,
Pustak Bhawan (2nd floor),
A-11, Suka Vihar,
Bhubaneswar-751022

Sir,

I/We hereby confirm that our firm has not been banned or blacklisted by any Central/State Government organization/Financial institution/Court / Central or State Public Sector Unit/World Bank.

Date:
Place: Seal & Signature of the Firm