CORRIGENDUM NOTICE TO

RFP Identification No. RFP – 01/2020-21 & 02/2020-21 No. 2738 dated : 06.08.2020

For clause No.3 of Tender Call Notice No:- 01/2020-21 & 02/2020-21 cost of bid document of Rs.10,000/- in form of Demand Draft in favour of Executive Engineer, Panikoili (R&B)Division, Panikoili Payable at Panikoili may be read as payable at Jajpur due to type error.

All other terms & conditions remain unchanged.

Sd/- A.K Pattanaik
Executive Engineer
Panikoili (R&B)Division.

Memo No. 2739 (WE) Dt. 06.08.2020
Copy submitted the Engineer-In-Chief-Cum-Secretary to Government, Works Department, Odisha, BBSR for favour of kind information.

Sd/- A.K Pattanaik
Executive Engineer
Panikoili (R&B)Division.

Memo No. 2740 (4) Dt. 06.08.2020
Copy submitted the Engineer-In-Chief (Civil) Odisha, BBSR/ Chief Engineer, (DPI&Roads) Odisha, BBSR/ Chief Engineer, (Buildings) Odisha, BBSR/ Superintending Engineer, Cuttack (R&B) Circle, Cuttack for favour of kind information.

Sd/- A.K Pattanaik
Executive Engineer
Panikoili (R&B)Division.

Memo No. 2741 (WE) Dt. 06.08.2020
Copy submitted to the IT Department Odisha, Bhubaneswar for favour of kind information and necessary action.

Sd/- A.K Pattanaik
Executive Engineer
Panikoili (R&B)Division.
GOVERNMENT OF ODISHA
OFFICE OF THE EXECUTIVE ENGINEER
PANIKOILI (R&B) DIVISION;
PANIKOILI.
Phone/Fax: 06726 240120, Email: eepwd.pkl@rediffmail.com

CORRIGENDUM NOTICE TO
RFP Identification No. RFP – 01/2020-21 & 02/2020-21 No. 2706 dated: 04.08.2020

The sale and receipt of the RFP documents is extended to dt. 12.08.2020 and the technical Bids (Cover-1) of RFP will be opened on 13.08.2020 at 11:30 hours due to unavoidable circumstances.

All other terms & conditions remain unchanged.

Sd/- A.K Pattanaik
Executive Engineer
Paniikoili(R&B)Division.

Memo No. 2707 [WE] Dt. 04.08.2020
Copy forwarded to the Deputy Director of Information and Public Relations (Advt.) and Deputy Secretary to Government, Odisha, Bhubaneswar for information with a request to get the above notice published in two local Oriya Daily News Paper and one Local English daily for wide publication of tender call notice in its consecutive issues.

Complimentary copy of newspapers containing the tender call notice may be sent to this office for reference and record.

Encl:– C.D – 1 No.

Sd/- A.K Pattanaik
Executive Engineer
Paniikoili(R&B)Division.

Memo No. 2708 [WE] Dt. 04.08.2020
Copy submitted the Engineer-In-Chief-Cum-Secretary to Government, Works Department, Odisha, BBSR for favour of kind information.

Sd/- A.K Pattanaik
Executive Engineer
Paniikoili(R&B)Division.

Memo No. 2709 [4] Dt. 04.08.2020
Copy submitted the Engineer-In-Chief (Civil) Odisha, BBSR/ Chief Engineer, (DPI&Roads) Odisha, BBSR/ Chief Engineer, (Buildings) Odisha, BBSR/ Superintending Engineer, Cuttack (R&B) Circle, Cuttack for favour of kind information.

Sd/- A.K Pattanaik
Executive Engineer
Paniikoili(R&B)Division.

Memo No. 2710 [WE] Dt. 04.08.2020
Copy submitted to the IT Department Odisha, Bhubaneswar for favour of kind information and necessary action.

Sd/- A.K Pattanaik
Executive Engineer
Paniikoili(R&B)Division.
GOVERNMENT OF ODISHA
OFFICE OF THE EXECUTIVE ENGINEER
PANIKOILI (R&B) DIVISION;
PANIKOILI.
Phone/Fax: 06726 240120, Email: eepwd.pkl@rediffmail.com
INVITATION FOR BIDS (IFB)
NOTICE INVITING REQUEST FOR PROPOSAL
RFP Identification No. RFP – 01/2020-21 No. 2458 dated : 16.07.2020

01. The Executive Engineer, on behalf of Governor of Odisha invited proposal from experienced and reputed Architectural consultants registered with Council of Architectural for preparation of Architectural drawing, DPR & Project management consultancy (PMC) to be received on offline mode for project detailed in the below to be eventually drawn in PWD Form P1 for the work.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the Work</th>
<th>Bid Security (Rs.)</th>
<th>Cost of bid Document (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Construction of Cultural centre “Lord Shiva” Statue at Baraha Island, Jajpur</td>
<td>50,000/-</td>
<td>10,000/-</td>
</tr>
</tbody>
</table>

02. The selection of consultants shall be through Three stage evaluation. In the first stage. Eligibility of firm will be ascertained on the basis of experience certificate. Firm’s turn over. In the second stage, the sort listed firms are required to give technical presentation. In the third stage financial bid will be opened of those firms shortlisted from technical presentation.

03. The RFP document can be downloaded from website: [www.odisha.gov.in](http://www.odisha.gov.in) from 10:00A:M of 24.07.2020 to 5:00 P:M dt.04.08.2020. The cost of bid document of Rs.10,000.00 in form of Demand draft in favour of Executive Engineer, Panikoili (R&B)Division, Panikoili payable at Panikoili should be submitted with the bid document. The proposal should be submitted by eligible consultancy firms in two parts in two separates Envelopes/ Covers and put together in one single outer Envelope/ cover. The two parts of the proposals shall be as follows:-

PART 1 : TECHNICAL PROPOSAL

PART 2 : FINANCIAL PROPOSAL

04. The sale and receipt of the RFP documents shall start from 24.07.2020 and close on 04.08.2020 at 17:00 hours. Bids shall be received in all offices where the bids have been notified to be sold.

05. Bid must be delivered in the tender box to be kept in the office of the Executive Engineer, Panikoili (R&B)Division, Panikoili having Identification No. RFP 01 of 2020-21 on or before dt.04.08.2020

06. The proposal must be accompanied by security amount of Rs.50,000.00 (Rupees fifty thousand) only in shape of Deposit receipt (Term Deposit Receipt) of any Nationalised/ Schedule Bank/ Kissan Vikash Patra/ Post office saving bank Account/ National Saving Certificate/ Post Office Term Deposit account duly pledged in favour of Executive Engineer, Panikoili (R&B)Division, Panikoili.
07. The **technical Bids(Cover-1) of RFP** will be opened **on 05.08.2020 at 11:30 hours** in the office of the undersigned, in the presence of the consultants or their authorized representatives, who wish to attend. After evaluation of Technical proposal the qualified consultants shall be intimated regarding the date of opening of the Financial Bid. If the office happens to be closed on the date of receipt/ opening of the proposals as specified, the proposals will be received / opened on the next working day at the same time and interested consultants may obtain further information at the above address.

08. Other details can be seen in the RFP documents available in website: [www.odisha.gov.in](http://www.odisha.gov.in)

09. Right to revise or amend the notice and / or the RFP documents fully or partially, prior to the last date notified for submission of others or on any subsequent date is reserved by the **Executive Engineer, Panikoili (R&B)Division, Panikoili.** The authority reserves the right to accept or reject any or all proposals without thereby incurring any liability to the affected applicants.

\[\text{Sd/- A.K Pattanaik}\\ \text{Executive Engineer}\\ \text{Panikoili(R&B)Division.}\]

**Memo No. 2459 (WE) Dt. 16.07.2020**

Copy forwarded to the Deputy Director of Information and Public Relations (Advt.) and Deputy Secretary to Government, Odisha, Bhubaneswar for information with a request to get the above notice published in two local Oriya Daily News Paper and one Local English daily for wide publication of tender call notice in its consecutive issues.

Complimentary copy of news papers containing the tender call notice may be sent to this office for reference and record.

Encl:- C.D – 1 No.

\[\text{Sd/- A.K Pattanaik}\\ \text{Executive Engineer}\\ \text{Panikoili(R&B)Division.}\]

**Memo No. 2460 Dt. 16.07.2020**

Copy submitted to the Engineer-In-Chief-Cum-Secretary to Government, Works Department, Odisha, BBSR / Engineer-In-Chief (Civil) Odisha, BBSR/ Chief Engineer, (DPI&Roads) Odisha, BBSR/ Chief Engineer, (Buildings) Odisha, BBSR/ Superintending Engineer, Cuttack (R&B) Circle, Cuttack for favour of kind information.

\[\text{Sd/- A.K Pattanaik}\\ \text{Executive Engineer}\\ \text{Panikoili(R&B)Division.}\]

**Memo No. 2461 (4) Dt. 16.07.2020**

Copy submitted to the IT Department, Odisha, Bhubaneswar for favour of kind information and necessary action.

\[\text{Sd/- A.K Pattanaik}\\ \text{Executive Engineer}\\ \text{Panikoili(R&B)Division.}\]
GOVERNMENT OF ODISHA
R &B DEPARTMENT

REQUEST FOR PROPOSAL

FOR SELECTION OF CONSULTANT FOR
PROVIDING ARCHITECTURAL & PROJECT
MANAGEMENT CONSULTANCY (PMC)
OF
CULTURAL CENTRE “LORD SHIVA”, STATUE AT BARAHA ISLAND, JAJPUR.

Office of the Executive Engineer
Panikoili R&B Division
Panikoili, Jajpur, Odisha

Schedule of Bidding Process
<table>
<thead>
<tr>
<th>Section</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Period of availability of RFP document</td>
<td>24.7.20 to 4.8.20  (Available only at Office of the Executive Engineer Panikoili R&amp;B Division)</td>
</tr>
<tr>
<td>Last date for receipt of RFP</td>
<td>4.8.20 by 5.00 P.M. (Through Speed Post /Registered post/ courier. Drop box facility available but hand delivery is not allowed)</td>
</tr>
<tr>
<td>Place of submission of RFP</td>
<td>Office of the Executive Engineer Panikoili R&amp;B Division Panikoili, Jajpur, Odisha</td>
</tr>
<tr>
<td>Date and Time of Technical Proposal Opening</td>
<td>5.8.20 at 11.30 A.M.</td>
</tr>
<tr>
<td>For further information</td>
<td>Office of the Executive Engineer Panikoili R&amp;B Division Panikoili, Jajpur, Odisha</td>
</tr>
</tbody>
</table>
PROJECT INFORMATION AND GENERAL CONDITION OF CONTRACT

PROJECT INFORMATION

1. Introduction

The history of a country is sometimes optimized in the history of one of its principal cities. The city of Biraja, in ancient times represented Orissa in religious and cultural spheres. The history of Orissa is commensurate with that of Jajpur because of the fact that it remained as the capital city of greater Orissa with effect from 290 A.D to 1215 A.D under different dynasties, moreover for at least five centuries from early 13th century to the end of 18th century AD Jajpur was identified as Jajatinagar or Jajatinagar-Udisa with the Persian and western chroniclers. The education, culture, religious belief, community consciousness, rites and rituals, art and architecture, archaeology and sculpture and all, reached the culmination and inspired the people from the Gangs to the Godavari disseminating wisdom and making of civilization.

2. The Project Objective

Hindus believe his powers of destruction and recreation are used even now to destroy the illusions and imperfections of this world, paving the way for beneficial change. According to Hindu belief, this destruction is not arbitrary, but constructive. Shiva is therefore seen as the source of both good and evil and is regarded as the one who combines many contradictory elements.

Shiva is known to have untamed passion, which leads him to extremes in behaviour. Sometimes he is an ascetic, abstaining from all worldly pleasures. At others he is a hedonist.

Hence taking in account of the religious aspect, The Milestone sculpture will attract tourist and will create a monument to last forever.

The main objective of the selection process is to shortlist a firm (the top highest ranked bidders i.e., B1 after evaluation of technical and financial proposals) and engage their services for a period to develop works at Jajpur. The proposals shall be evaluated through Quality cum Cost Based Selection mode with weighted average of 80:20 for technical and financial proposals respectively. Top combined scorer shall be shortlisted. B1 shall be awarded with projects in phases.
GENERAL CONDITIONS OF CONTRACT

3. Broad Scope of Services

The selected firm is required to provide the following services;

- Site Appraisal and Suitability.
- Site Planning.
- Landform and Grading.
- Surface Drainage Design and Water Management.
- Architectural, Structural, Plumbing & Electrical Design considering Fire safety measures, Disaster resistance technology including Earthquake and Cyclonic storms.
- Open Space Design - hard and soft areas.
- Plantation Design.
- Structures and Features.
- Illumination Design.
- Interior Design, Graphic Design and Signage.
- Co-ordination of external services.
- Project Management Consultancy (PMC) service including Periodic inspection and evaluation of works at site.

4. Detailed Scope of Services

The selected Firm would be required to provide end-to-end services for the Project. With reference to land under the office/Govt, proposed design will be as per the guidelines issued by the competent authority. The detailed scope of services, which inter alia includes but not limited to, are as follows

Stage 1: Conceptual Design (ARCHITECTURAL CONSULTANCY SERVICES)

- To carry out site analysis and furnish a site appraisal report regarding the potential of the site vis-à-vis activities in consultation with PANIKOILI R&B DIVISION.
- Furnish preliminary scheme for site planning.
- Prepare conceptual design with reference to requirements as given by PANIKOILI R&B DIVISION and prepare rough estimate of cost on area basis.

Stage 2: Preliminary Design and Drawings (ARCHITECTURAL CONSULTANCY SERVICES)

- Carry out Modification in the conceptual design considering the suggestions of PANIKOILI R&B DIVISION
- Obtaining consent from PANIKOILI R&B DIVISION on the preliminary/ conceptual drawings, along with preliminary cost estimate on area basis.

Stage 3: Drawings for Statutory Approval (ARCHITECTURAL CONSULTANCY SERVICES)

- Preparation of necessary drawings and layout plan for obtaining statutory approvals and assisting PANIKOILI R&B DIVISION for obtaining necessary statutory approvals/ clearances from other statutory body/ local authority as applicable;
- Carry out required due diligence for ensuring compliance of all codes standards and legislation as applicable;
Stage 4: Working Drawings (ARCHITECTURAL CONSULTANCY SERVICES)

✓ Preparation of required working drawings and details;
✓ Preparation of specifications, schedule of quantities and detailed cost estimates;
✓ Finalizing / approving the various elements, components, materials & brand names in consultation with PANIKOILI R&B DIVISION;
✓ Estimation of the proposed time limit to complete the project with CPM / PERT charts; Preparation of structural drawings vetted duly by competent authority.

Stage 5: Contractor Selection (PROJECT MANAGEMENT CONSULTANCY)

✓ Preparation of Notice Inviting Tender (NIT) including detailed BOQ and Instruction to Bidders;
✓ Issuing Tender Document after approval of PANIKOILI R&B DIVISION for selection of the Contractor.
✓ Bid Process Management for selection of Contractor including drafting of the Construction Contract and getting this legally vetted and approved by PANIKOILI R&B DIVISION;

Stage 6: Construction (ARCHITECTURAL CONSULTANCY SERVICES)

✓ Prepare and issue working drawings and details for proper execution of works during construction
✓ Approve samples of various elements and components. Check and approve shop drawings submitted by the contractor/ vendors

Stage 6-A: Construction (PROJECT MANAGEMENT CONSULTANCY)

✓ The selected Firm shall also do the Project management consultancy (PMC) for the selected project. Accordingly, the selected firm shall visit the site of work, at intervals mutually agreed upon, to inspect and evaluate the Construction Works and where necessary clarify any decision, offer interpretation of the drawings/specifications, attend conferences and meetings, Audits etc. to ensure that the project proceeds generally in accordance with the conditions of contract and keep the Client informed and render advice on actions, if required.
✓ In order to ensure that the work at site proceeds in accordance with the contract documents/ drawings and to exercise time and quality controls, the day-to-day supervision will be carried out by the selected firm.
✓ Issue Certificate of Virtual Completion of Engineering Works and other Works.

Stage 7: Completion Stage (PROJECT MANAGEMENT CONSULTANCY)

✓ Prepare and submit completion reports and drawings for the project as required. and
✓ Issuance of Project Completion Recommendation to PANIKOILI R&B DIVISION.
✓ Prepare and issue three sets of as built drawings including services, structures and plantation; Assisting PANIKOILI R&B DIVISION to identify defects during Defect Liability Period and assist in mitigation of those defects with proper methodology.
✓ Any ancillary services required for successful execution of the project;

5. Deliverables

Upon selection of the Firm, the firm would be required to submit the following deliverables to PANIKOILI R&B DIVISION from time to time. The lists of deliverables which inter alia includes but not limited to are as follows:

Stage 1: Concept Design

✓ Inception Report containing design brief and development parameters
✓ Copies of Conceptual Design on the proposed project in the form of Site Layout plan and conceptual floor plans
✓ Report on Requirement Analysis & Indicative cost estimate
Stage 2: Preliminary Design and Drawings

- Copies of Architectural schematic drawing incorporating the changes in the stage 1, and details based on the approved concept plan; based on Soil investigation report and required Survey of the land.
- Conceptual sketches, study model and preliminary cost estimate

Stage 3: Statutory Approval

- All necessary designs/ drawings for obtaining required approvals
- Provide necessary clarifications as compliance requirement for obtaining necessary approvals

Stage 4: Detailed Design Stage

- Detailed Design Report
- Working Drawings
- Detailed Schedule of Quantity
- Detailed Schedule of Specifications
- Implementation Schedule
- Detailed Structural design

Stage 5: Contractor Selection (PROJECT MANAGEMENT CONSULTANCY)

- Notice Inviting Tender (NIT) including detailed BOQ and Instruction to Bidders
- Issuing Tender Document for selection of the Contractor
- Assistance to PANIKOILI R&B DIVISION for Bid Process Management

Stage 6: Construction (PROJECT MANAGEMENT CONSULTANCY)

- Overall project management consultancy services
- Periodical Progress Report
- Deviation Report
- Assistance to PANIKOILI R&B DIVISION for Approval of deviation statement from the competent authorities.
- Defect Identification Report
- Virtual - Project Completion Certificate

Stage 7: Completion (Project management consultancy)

- Submission of as built drawings including Plantation, services and structure

N.B.: For the necessary approval from the client, the selected firm has to make detailed presentation of the proposals at the required stages. Besides, all deliverables including Drawings/Report/Maps etc. is to be provided to PANIKOILI R&B DIVISION in hard copy (3 sets) as well as soft copy format in Compact Discs (CDs) to the client i.e. PANIKOILI R&B DIVISION.

6. Project Milestones

The selected Firm would be required to achieve the following project milestones in time bound manner from the date of issuance of the work order and signing of the agreement. Apart from any exigency from the office of the PANIKOILI R&B DIVISION, the scheduled time would not be extendable at any point of time.

Stages of Work Duration

- Stage 1 2 weeks
- Stage 2 2 weeks
- Stage 3 2 weeks
- Stage 4 4 weeks
7. Period of Services

The Contract period with the selected firms shall be valid for a period of three years from the date of execution of the contract agreement for the project to be undertaken.

8. Payment Structure

The Fees shall be paid as per the schedule described below. The payment shall be released within 15 days of submission of stage wise invoice.

In case of unsatisfactory performance or inordinate delay of the Firm, PANIKOILI R&B DIVISION reserves the right to impound a portion of the fees, not exceeding 5% of the fees payable in each stage. The fees shall be inclusive of all other contingency expenses, payment to any third party and profit. It shall be exclusive of applicable service tax.

The fees of the selected Firm would be payable in the following manner:

**STAGES OF PAYMENT**

**ARCHITECTURAL CONSULTANCY SERVICES**

**Stage 1:** On submitting Conceptual designs drawings and rough estimate of cost along with the detailed presentation 15%

**Stage 2:** On submitting Preliminary designs drawings and preliminary estimate of cost along with the detailed presentation 20%

**Stage 3:** On obtaining the required approvals 30%

**Stage 4:** Upon submission of the required detailed design as per the scope of services 15%

**Stage 5:** On virtual completion of work 20%

**PROJECT MANAGEMENT CONSULTANCY**

**Stage 1:** On appointment of contractor 20%

**Stage 2:**

i. On completion of 20% of the Financial progress 15%

ii. On completion of 40% of the Financial progress 15%

iii. On completion of 60% of the Financial progress 15%

iv. On completion of 80% of the Financial Progress 15%

v. On virtual Completion 5%

**Stage 3:** On submitting the completion report and drawings for issuance of completion/ occupancy certificate by statutory authorities and on issue of as built drawings and other requirements as per the scope of services 15%

The fees payable to the selected Firms for Architectural Services shall be computed on the actual cost of works on completion. The payment due at different stages may be computed on the following basis:
• At Stage 1: On rough estimate of cost
• At Stages 2 to 4: On preliminary estimate of cost
• At Stage 5: Actual total cost with the adjustment on the acquired balance in the previous payment

The fees payable to the selected Firms for Project Management Consultancy shall be computed on the actual cost of works on completion. The payment due at different stages may be computed on the following basis:

• At Stage 1&2: Accepted tender cost
• At Stage 3: Actual total cost with the adjustment on the acquired balance in the previous payment

9. Performance Security

After receiving the work order the selected firms shall deposit to PANIKOILI R&B DIVISION an amount of 2% of the value of the accepted bidding price as performance security in the shape of B.G. within 3 days from the date of selection of lowest bidder. The terms and conditions, validity etc. of the performance security will be detailed in the work order.

10. Site Visit & Verification of Information

All the bidders are to submit their proposals after visiting the Project site and ascertaining for themselves the site conditions, location, surroundings, climate, access to the site, applicable laws and regulations or any other matter considered relevant by them.

11. Signing of Agreement

The selected firm will have to sign Contract Agreement in non-judicial stamp paper of adequate denomination with PANIKOILI R&B DIVISION before Issuance of Letter of Award.

12. Default of service

Deviation and/ or Refusal and/ or non Performance towards any of the obligations described in the Scope of Services would be treated as default of service of the selected Firms. Upon default of service, the PANIKOILI R&B DIVISION would reserve the right to forfeit the Performance Security and the payment outstanding for the said job. In addition, the PANIKOILI R&B DIVISION would also have the right to terminate the agreement with the selected firms.

13. Establishment of Office

The selected consultant (if not based in Odisha) shall establish a local office in Odisha prior to the execution of the contract agreement with PANIKOILI R&B DIVISION.
SUBMISSION FORMALITIES & BID EVALUATION METHODOLOGY

SUBMISSION FORMALITIES

14. Format and Signing of Proposal

The proposal shall be submitted in two parts -

- Part A - Technical Proposal
- Part B - Financial Proposal

The proposal shall be typed or written in indelible ink and shall be signed by the bidder or a person or persons duly authorized. Any interlineations, erasures or overwriting shall be valid only if they are initialled by the person or persons signing the proposal prior to opening of the same.

15. Submission of Proposal - Packing, Sealing and Marking

The Technical Proposal (Part A) and Financial Proposal (Part B) must be inserted in separate sealed envelopes, along with bidder’s name and address in the left hand corner of the envelope and supercribed in the following manner.

- Part-A - Technical Proposal as per the Format attached in the Annexure-I,II,III, of this RFP
- Part-B – Properly sealed Financial Proposal in the specified format as per Annexure IV

Both the envelopes i.e. envelope for Part-A and Envelope for Part-B must be packed in a separate sealed outer cover and clearly supered with the following:

Proposal for “SELECTION OF CONSULTANT FOR PROVIDING ARCHITECTURAL & PROJECT MANAGEMENT CONSULTANCY (PMC) FOR CULTURAL CENTRE “LORD SHIVA”, STATUE AT BARAHA ISLAND, JAJPUR.”

The bidder’s Name & address shall be mentioned in the left hand corner of the outer envelopeproject wise. The inner and outer envelopes shall be addressed to PANIKOILI R&B DIVISION, Bhubaneswar at the following address:

Executive Engineer
Panikoili R&B Division
Panikoili, Jajpur, Odisha

If the project wise outer envelope and the financial proposal envelope is not sealed and marked as mentioned above, then PANIKOILI R&B DIVISION will assume no responsibility for the tender’s misplacement or premature opening. Telex, cable or facsimile tenders will be rejected.

16. Minimum Eligibility Criteria

For participating in this RFP process, the Bidder would be required to comply with the following criteria:

I. The bidder must be a company/partnership/Proprietorship firm .
II. The company/Partnership/ Proprietorship firm must be registered in Council of Architecture as per section 36 of the Architects Act.
16.1 Technical Criteria:

- The bidder must have a minimum experience of 15 years in the field of Architecture, and must be an architect/Regd. Architectural firm as per norms of Council of Architects.
- The bidder must have completed at least One similar nature of project i.e., Provided consultancy services for Tourism Infrastructure Development for any Govt. Organisation(s) etc. in last 10 years. (The work order of each of the similar projects shall be as per the Annexure).
- The Firm must have One Urban & Regional Planner/Urban Designer having M.Arch/M.Plan and 2 years Experience on Payroll Basis on his firm.
- The Firm must have One Sr. Architect having B.Arch / M.A having a minimum experience of 15 years in the field of Architecture, and must be an architect/Regd. Architectural firm as per norms of Council of Architects.
- The Firm must have One Structural Engineer having B.Tech in Civil Engineering/M.Tech and 10 Years of Experience on Payroll Basis on his firm.
- The Firm must have One Quantity Estimator having Diploma/B.Tech in Civil Engineering and 5 Years Experience on Payroll Basis on his firm.

16.2 Turnover Criteria

The bidder must have an annual average turnover of INR 50 (Fifty) Lakhs or above for the last three financial years i.e., 2016-17, 2017-18, 2018-19.

N.B: The Bidder must not have been subjected to subsistence of debarment/ blacklisting by the Government of India or any of the State Governments within India or any of its Departments, authority or agency, on the date of proposal submission or during the selection process. An undertaking should be enclosed with the offer documents

17. Number of Proposals

A bidder is eligible to submit only one proposal for this project.

18. Validity of Proposal

Proposal shall remain valid for 180 days from the last date of submission of Proposal. A Proposal valid for a shorter period shall be rejected as non-responsive.

19. Tender Document Fee

Non-refundable Tender Document fees (obtained from the office) cost in shape of Demand Draft/Pay order from any scheduled commercial bank in favour of The Executive officer, Panikoili R&B Division, Jajpur. payable at Jajpur for Rs.1000/- (Rupees one thousand only) is to be furnished by the bidder along with the technical Bid. Bid without the requisite tender Document cost shall be treated as non-responsive and rejected.

20. Acknowledgement by Bidder

It shall be deemed that by submitting the Proposal, the firm has:

a) made a complete and careful examination of the project concept, general condition of contract, submission formalities and evaluation mechanism;

b) received all relevant information requested from PANIKOILI R&B DIVISION;

c) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in this invitation document or furnished by or on behalf of PANIKOILI R&B DIVISION;

d) satisfied itself about all matters, things and information necessary and required for submitting the proposal and performance of all of its obligations there under;

e) acknowledged that it does not have a conflict of interest with any of the other Firm; and

f) agreed to be bound by the undertaking provided by it under and in terms hereof.
The PANIKOILI R&B DIVISION shall not be liable for any omission, mistake or error on the part of the firm in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to this invitation document or the selection process, including any error or mistake therein or in any information or data given by the PANIKOILI R&B DIVISION.

21. Right to reject any or all Proposals

Notwithstanding anything contained in this invitation document, the PANIKOILI R&B DIVISION reserves the right to accept or reject any Proposal and to annul this selection Process and reject all proposals, at any time without any liability or any obligation for such acceptance rejection or annulment, and without assigning any reasons thereof.

The PANIKOILI R&B DIVISION, also, reserves the right to reject any Proposal if:

a. at any time, a material misrepresentation is made or uncovered, or
b. the firm does not submit enough information as being asked for

22. Disputes

All legal disputes are subject to the jurisdiction of JAJPUR court only.

23. Addendum / Corrigendum / Notice

Any Addendum / Corrigendum / Notice etc. for this assignment issued by Panikoili R&B Division will be hosted & will be shared on Daily newspaper.

24. Language

The Proposal and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the formats provided in this invitation document.

25. Bid Submission Due Date

Duly sealed proposal from the bidder filled in all respect must reach PANIKOILI R&B DIVISION at the address, time and date specified in the RFP through Speed / Regd. Post, In the Drop box or courier. If the specified date for the submission of proposal is declared as a holiday for PANIKOILI R&B DIVISION, Bhubaneswar, the proposal will be received up to the appointed time on the next working day. Hand delivery is not allowed.

26. Late Submission

Proposal received after the deadline for submission prescribed by PANIKOILI R&B DIVISION will not be entertained and be rejected.

27. Modifications and Withdrawal of Proposals

No modifications to the Proposals shall be allowed once it is received by PANIKOILI R&B DIVISION, Bhubaneswar.

28. Bid Opening Date

PANIKOILI R&B DIVISION will open all technical bids, in the presence of authorized representatives who choose to attend, at the date and time mentioned and in the following location:

PANIKOILI R&B DIVISION Conference Hall

The representatives of bidders who are present shall sign a register evidencing their attendance. In the event of the specified date being declared a holiday for PANIKOILI R&B DIVISION, the proposal shall be opened at the
appointed time and location on the next working day. The authorized representative of the bidding firm with the letter of authorization shall be allowed in the meeting for the said project.

Bid Evaluation Methodology:

Evaluation of the Technical and financial proposals will be based on Quality cum Cost Based Selection mode with weighted average of 80:20 for technical and financial proposals respectively.

29. Evaluation of Technical Bid

The technical proposal shall be evaluated in two phases.

a. In the first phase the Technical Proposals shall be evaluated on the basis of minimum eligibility criteria as mentioned in Clause 16, 16.1 and 16.2.

b. In the second phase the firms meeting the minimum eligibility criteria (clause 16, 16.1 and 16.2) shall be invited for technical presentation in PANIKOILI R&B DIVISION.

Technical Presentation:

All eligible bidders (as per minimum eligibility criteria as mentioned in clause 16, 16.1 and 16.2) may be required to make presentations up to 20 minutes to demonstrate their relevant credentials before the PANIKOILI R&B DIVISION. The presentation shall broadly cover the following aspects:

Approach and methodology

✓ Deliverables & Time Schedule
✓ Description of minimum 2 projects similar to this project
✓ Establishment of Office in Odisha (If the applicant is based out of Odisha)

The Technical scoring (Ts) of participants shall be as per the point scoring methodology. PANIKOILI R&B DIVISION may include a panel of experts to evaluate the technical presentation. The bidders may be invited for a PowerPoint presentation in front of the committee.

Opening of Financial Proposal

The financial proposals of all the bidders who meet the minimum eligibility criteria followed by technical presentation shall be opened. Financial Score: The lowest financial proposal will be given a financial score of 100 points. The financial scores of other proposals will be computed as follows:

\[ Fs = 100 \times \frac{FM1}{F1} \]

(F1 = amount of Financial Proposal as proposed by the bidder; FM1 = Lowest financial quote)

30. Combined and Final Evaluation

Proposals will finally be ranked according to their combined technical (Ts) and financial (Fs) scores as follows:

\[ S = Ts \times Tw + Fs \times Fw \]

(Where S is the combined score, and Tw and Fw are weights assigned to Technical Proposal and Financial Proposal that shall be 0.80 and 0.20 respectively).

Top combined scorers shall be shortlisted for the award of the projects.

31. Award of Consultancy

After selection, a Letter of Award (the “LOA”) shall be issued, in duplicate, by PANIKOILI R&B DIVISION to the selected bidder and the bidder shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate
copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the selected firm is not received by the stipulated date, unless it consents to extension of time for submission thereof, the right to signing of the agreement would be forfeited by PANIKOILI R&B DIVISION and the next eligible firm may be considered for the project.

32. Execution of Agreement

After acknowledgement of the LOA as aforesaid by the selected firm, it shall execute the Contract Agreement within the period of 7 days from the date of issuance of LOA. The selected bidder shall also deposit the performance security before the execution of the contract agreement. The successful bidder shall not be entitled to seek any deviation in the Agreement.

33. Commencement of Assignment

The selected bidder shall commence the assignment within 7 days from the date of signing of the Agreement. If the bidder fails to commence the assignment as specified herein, PANIKOILI R&B DIVISION may, unless it consents to extension of time thereof may forfeit the Performance Security and appropriate the same by PANIKOILI R&B DIVISION.

34. Proprietary data

All documents and other information provided by PANIKOILI R&B DIVISION or submitted by the bidder to PANIKOILI R&B DIVISION shall remain or become the property of PANIKOILI R&B DIVISION. The bidders are to treat all information as strictly confidential. The PANIKOILI R&B DIVISION will not return any Proposal or any information related thereto. All information collected, analyzed, processed or in whatever manner provided by the Consultant to PANIKOILI R&B DIVISION in relation to the Consultancy shall be the property of PANIKOILI R&B DIVISION.
Covering Letter
(On the Letterhead of the bidder)

To,

The Executive Engineer
PANIKOILI R&B DIVISION
JAJPUR (ODISHA), PIN-755001

Date: _______________

Ref: SELECTION OF CONSULTANT FOR CULTURAL CENTRE “LORD SHIVA”, STATUE AT BARAHA ISLAND, JAJPUR.

Being duly authorised to represent and act on behalf of ……………………. (hereinafter referred to as “the Applicant”), and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of

__________ (Name of Applicant) for the captioned Project with the details as per the requirements of the RFP, for your evaluation. We confirm that our Proposal is valid for a period of 180 days from the last date of submission of proposal.

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unconditional in all respects and we agree to the terms and conditions of the Request for Proposal.

We hereby certify and confirm that in the preparation and submission of our Proposal, we have not acted in concert or in collusion with any other applicant or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive.

Yours faithfully,

For and on behalf of (Name of Applicant)

Duly signed by the Authorised Signatory of the Applicant (Name, Title and Address of the Authorised Signatory)
Annexure-II

Details of Applicant

(On the Letter Head of the Applicant)

(a) Name of the firm/company :
(b) Name of the contact person :
(c) Designation :
(d) Company/Firm :
(e) Address :
(f) Telephone number :
(g) E-mail address :
(h) Fax number :
(i) Mobile number: 
(j) Average Annual Turnover:  
2016-17: 
2017-18: 
2018-19:

Duly signed by the Authorised Signatory of the Applicant

(Name, Title and Address of the Authorised Signatory)

Signed and sealed by a Chartered Accountant

Membership No.
### Format for Project Data Sheet

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Parameters</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Project Title</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Project Description</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Location</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Name of Client</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Total Project Cost (In Indian Rupees)</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Total area in Acres.</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Period of Services rendered by the Applicant</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Start date and End date)</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Consultancy Fees of the Applicant (In Indian Rupees)</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Present Status of the Project (Completed/ongoing)</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Other Information relating to Project</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Copy of Appointment Letters.</td>
<td></td>
</tr>
</tbody>
</table>

Note: The work order along with the completion certificates shall be attached with every project. Experience of only completed projects will be considered for evaluation.

Duly signed by the Authorised Signatory of the Applicant

(Name, Title and Address of the Authorised Signatory)
FINANCIAL PROPOSAL

To,

The Executive Engineer
PANIKOILI R&B DIVISION
JAJPUR (ODISHA), PIN-755001


We, the undersigned, offer to provide the consulting services as Project Management Consultancy for the above scope of services in accordance with your RFP. Our total financial quote is as given below,

<table>
<thead>
<tr>
<th>Name of the Project</th>
<th>Financial quote</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROVIDING ARCHITECTURAL CONSULTANCY SERVICES FOR CULTURAL CENTRE “LORD SHIVA”, STATUE AT BARAHA ISLAND, JAJPUR</td>
<td>% (both in words and figure) of Final* total Project Cost (exclusive of the applicable service tax)</td>
</tr>
<tr>
<td>PROVIDING PROJECT MANAGEMENT CONSULTANCY (PMC) SERVICES FOR CULTURAL CENTRE “LORD SHIVA”, STATUE AT BARAHA ISLAND, JAJPUR</td>
<td>% (both in words and figure) of Final* total Project Cost (exclusive of the applicable service tax)</td>
</tr>
</tbody>
</table>

*the Final total Project Cost means the final total cost incurred for the execution of the project and as approved by PANIKOILI R&B DIVISION

Our Financial Proposal shall be binding upon us for the assignment and this proposal would be valid up to 180 days from the last date of submission of proposal.

This financial proposal covers remuneration for all personnel cost, all incidental manpower expenses. The Financial Proposal is without any condition.

Yours faithfully,

For and on behalf of (Name of Applicant)

Duly signed by the Authorised Signatory of the Applicant

(Name, Title and Address of the Authorised Signatory)

(Approved)

Sd/- A.K Pattanaik
Executive Engineer
Panikoili (R&B) Division