

**TENDER CALL NOTICE**  
**Office of the D.G & I.G. of Police, Odisha, Cuttack**  
**Tender Call Notice No.**

Sealed tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for hiring of Non-AC vehicles to be used in Highway Patrolling in 06 (six) separate Zones/Ranges in the State which shall conform to the terms and conditions (Annexure-I) for Highway Patrolling in the State on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than **two years old** from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 50,000/- for each zone/range shall be deposited by the intending bidder in shape of Account Payee Bank Draft drawn in favour of **AIG of Police (Provisioning), Odisha, Cuttack** and submitted along with the tender as a security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidder.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicles must have fuel efficiency as per following standards:
  - (i) Bolero - Not less than 10 kmpl. per litre
  - (ii) Innova - Not less than 09 kmpl. per litre
  - (iii) Travera - Not less than 10 kmpl. per liter
7. The details of the make and year of manufacture of the vehicle, registration No. mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the tender (Annexure-II).
8. The tender completed in all respect should reach the O/o the **Supdt. of Police, CID CB, Odisha, Cuttack** on or before **15.4.2020 by 5.00 PM** and shall be opened on **16.4.2020 at 11.30 AM** at O/o the **Supdt. of Police, CID CB, Odisha, Cuttack** in presence of the bidders or their authorized representatives.
9. The application form of tender containing General Bid Information & Terms and conditions for hiring of vehicles etc. will be available with the Office of the AIG of Police (Provisioning), Odisha, Cuttack on payment of Rs. **500/- (Rupees Five hundred)** only from **23.3.2020 at 10.00 AM to 14.4.2020 up to 5.00 PM** or can be down loaded from the Govt. of Odisha website i.e. [www.odisha.gov.in](http://www.odisha.gov.in) from Dated **23.3.2020 to 14.4.2020**. In case the tender document is down loaded from Websites, the applicant shall furnish a Demand Draft for an amount of **Rs. 500/- (Rupees Five hundred)** only towards the cost of application along with the application.

**A.I.G. of Police (Provisioning),**  
**Odisha, Cuttack.**  
**(Tender Calling Authority)**

**Annexure-I****TERMS & CONDITIONS FOR HIRING OF VEHICLES**

1. The vehicles for Highway patrolling must be spacious enough. There must be a second row of seats behind the driver to accommodate at least three staff. The third row of seats is required to be customized to accommodate at least one injured person of road accidents in one stretcher and to store different equipment / gadgets. The vehicle must be powerful enough to chase the defaulting vehicles and pull out damaged vehicles in an accident, blocking the road till the arrival of crane. The outer side of the vehicle will be stickered with name "Highway Patrol Police Team" (HPPT). In this connection vehicles like Toyota-Innova, Mahindra TUV 300 plus (9 seater) and Mahendra Bolero (9 seater) seem to be suitable.

**2. Technical specification**

- |                            |                                      |
|----------------------------|--------------------------------------|
| a) Cubic capacity          | - 2100CC or above                    |
| b) Steering                | - Power steering                     |
| c) Wheel base              | - 2600mm or above                    |
| d) Ground clearance        | - 160 or above                       |
| e) HP (Horse Power)        | - 110 hp or above                    |
| f) BS (Emission standards) | - BS IV or BS VI as per availability |
| g) Length / breadth        | - 4200mm or above / 1800mm or above  |
| h) Colour                  | - White / Silver                     |
| i) Non-AC / AC             | - Non-AC                             |
| j) Tow away capability     |                                      |

**3. Additional fitment :**

- (a) Fitment by the service provider :- Minor modification is to be done by the service provider for fixing of some equipments / gadgets etc and accommodation of a stretcher, stickering of the vehicle etc.

The user agency may request further fitment at its cost during the course of hire on need basis.

- (b) Fitment by the user agency :- Siren cum PA system, Static VHF set, Safety light bar, Stretcher, Fire extinguisher, Ropes, First Aid Kit, GPS based resource tracking system etc.

#### 4. Area Coverage :

Service providers are required to submit bids for **any or all** Range / Zone of Odisha separately as mentioned below :

Sl. No.	Range/Zone	Districts	No. of vehicles required for patrolling.
1.	Central Range	Cuttack, Jajpur, Puri, Khordha	10 nos.
2.	Eastern Range	Bhadrak, Balasore	06 nos.
3.	Southern Range	Berhampur, Ganjam	04 nos.
4.	North Central Range	Dhenkanal, Angul	06 nos.
5.	Northern Range	Sambalpur, Bargarh, Jharsuguda	07 nos.
6.	Western Range	Rourkela, Sundargarh	03 nos.
<b>Total</b>			<b>36 nos.</b>

#### 5. Other Conditions

- The life span of the vehicles must be within 2 year from the date of purchase and must not have exceeded 40000 Kms of running.
- The vehicles may be hired for a period of 2 years extendable by one year at a time depending upon the condition of the vehicle which will be assessed by the user.
- The basic service will be 3000 local running Kms. with 24 x 7 duty hours. In case a vehicle runs more / less than 3000 Kms. in a month, the balance Kms. shall be brought forward / adjusted in the subsequent months.
- The service provider shall provide vehicles on hire basis with trained drivers holding a valid commercial license.
- In the event of any breakdown / servicing and repairing of vehicles, the service provider at his own cost, shall make alternate arrangement by providing similar vehicle.
- Service provider shall ensure that vehicle is deployed at designated location on time and with full or sufficient fuel in the tank.
- Drivers of the vehicles deployed for the duties are required to maintain polite and courteous behaviour towards public as well as the departmental staff.
- The bidder should have valid registration / recognition form State / Central Tourism Department in bidders/firm name.
- The bidder should have a full-fledged office in Odisha.

## 6. Other Special Conditions :

- It is not compulsory to submit bid for all the Zones / Ranges mentioned above. The service providers may bid for one or more Zones / Ranges depending on their convenience and submit security deposit of Rs. 50,000/- for each Zone/Range accordingly.
- The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The user agency hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigations.
- The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and differential coolant, tyres and tubes, battery etc. will be borne by the bidder.
- It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the service provider.
- In case of non-reporting in time and on regular basis, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- The service provider is responsible to depute suitable substitute driver in case of absence of the driver engaged. The details of D.L. and address of the substitute driver is to be submitted.
- Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
- If the services are found to be unsatisfactory, the user shall give one month notice and terminate the agreement.
- **Performance security:** The successful bidder shall have to enter into an agreement with the tender calling authority for successful completion of stipulated period and also for performance warrantee for a period of 2 (two) years extendable to another one year. In this regard the bidder has to furnish the security deposit at the rate of Rs. 70,000/- per Range / Zone in the form of NSC/Post Office Savings Bank A/c /FDR/ Bank Guarantee from any nationalised bank duly pledged in favour of Tender Calling Authority.

- If the bidder violates any of the terms of contract, the Tender Calling Authority shall forfeit the entire amount of performance security deposit.
- The bidder will submit a checklist as per Annexure-III regarding the documents enclosed in the tender.
- Each page of this tender document should be signed by the bidder with seal in token of having read, understood and accepted the terms and conditions of this contract.
- The tenders (also called bids), not submitted in prescribed format, in the prescribed manner or required security deposit etc shall be rejected by the Tender Committee at the risk and responsibility of the bidder
- The tender calling authority shall make arrangements in his office for issuing a written acknowledgement, under proper seal and signature, of the filled in tenders, provided those are submitted on or before the due date. The acknowledgement shall be issued even if the Tenders are dropped in a sealed box. The acknowledgement receipt shall mention, among others, the tender call notice number.
- A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders. They will not participate in the discussions. Clarifications sought, if any may be provided by them.
- All or any of the tenders (or bids) submitted can be rejected without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejections.
- The Tenders/bids received in the prescribed time shall be opened by the tender committee at the prescribed date time and place. Any bid found incorrect or incomplete in any manner would be summarily rejected by the said committee.
- The authorities are not bound to accept the lowest financial bid.
- All the disputes shall be subjected to the jurisdiction of civil Courts situated at Cuttack.

**A.I.G. of Police (Provisioning)**  
**Odisha, Cuttack.**  
**(Tender Calling Authority)**

**GENERAL INFORMATION FOR HIRING VEHICLES**

- i. Registration No. of the Vehicle :-
- ii. Type of Vehicle (AC/Non-AC) :-
- iii. Year of Manufacture :-
- iv. Model :-
- v. Date of registration :-
- vi. Name & complete address of the  
Owner of vehicle :-
- vii. Fitness Certificate validity :-
- viii. Permit validity :-
- ix. Insurance validity :-
- x. Name/Address of the Driver :-
- xi. D.L. No. & validity of D.L. of the Driver:-
- xii. **Proposed hire charge of the vehicle :-**  
**Per month excluding fuel cost.**
- xiii. Rate of fuel consumption/Mileage per litre:-
- xiv. Contact Number of the Service provider :-  
(Tenderer)  
Mobile\_\_\_\_\_ Telephone\_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the Bidder**

**ANNEXURE :- III****Check List of documents to be enclosed to General bid Form  
(Reference SI. 9 of General Conditions of contract)**

Sl. No.	Description	Remarks (Yes (Y), No (N), Not Applicable (NA) (✓ Tick whichever is applicable))		
		Y	N	NA
1	Scanned copies of Tender document signed by the bidder or Authorized Person on all pages along with seal.			
2	Scanned Self-Attested Photo copy of PAN Card and IT return for Assessment year 2018-19.			
3	Scanned Self-Attested Photo copy of Experience Certificate			
4	Scanned Self Attested Photo copy of the computerized receipt (Online/RTGS/NEFT) towards payment of cost of Tender Paper.			
5	Scanned Self attested Photo copy of the computerized receipt (Online/RTGS/NEFT/DD) towards payment of cost of EMD/Bid Security.			
6	Scanned Self-Attested Photo copy of valid GST Registration Certificate.			
7	EMD of Rs.----- in shape of BD/BC/NSC/FDR/Postal savings Pass Book			
8	Self-Attested Photo copy of "Partnership Deed" duly registered, if applicable			
9	Self-Attested copy of Bid form duly filled and signed.			
10	Self-Attested copy of the Check list duly filled in			
11	Self attested copy of Undertaking regarding genuineness of the documents/information submitted duly filled in and signed.			

**Signature & Seal of the bidder**

**FINANCIAL BID FORMAT****PART-I**

1. Name and address of the Service Provider.
2. States in which Business run.
5. GST Registration Number.
6. PAN :-
7. Annual Turn over of Previous Financial year.
8. Whether the above Registration Certificates are valid / suspended / cancelled at the time of filing tender.
9. Whether up to date returns under all Acts filed?

**PART-II**

1. Proposed hire charge of the vehicle :-  
Per month excluding fuel cost
2. IGST @ -- % : --
3. OGST @ -- % : --
4. CGST @ -- % : --
5. Service charges, if any :-
5. Cess, if any :-:--
6. Gross Price of the Unit to be considered  
(Sum total of Sl.1 to 5 of Part-II above)

**PART-III**

1. Terms & Conditions of Delivery
2. Terms and Conditions of Payment
3. Preference for mode of payment of "Performance Security" –

**Seal & Signature of the Bidder**