

The Odisha Gazette

EXTRAORDINARY

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WOMEN & CHILD DEVELOPMENT DEPARTMENT

NOTIFICATION

The 19th February, 2014

S.R.O. No.54/2014—Rule 3 & 4 of Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Odisha Rules, 2012, provides the procedure and modalities for grant of Disabilities Certificate to the Persons with Disabilities. The present guidelines provide the procedure for applying for and issuing such certificates online.

After careful consideration and with a view to maintain high standards of efficiency/transparency in issuing the Disability Certificate, Government have been pleased to decide for automation of the process through online system in the manner as laid down below: -

1. A person with disability desirous of getting a Disability Certificate may apply in Form No.1 as given in Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Odisha Rules, 2012, along with other documents/ photographs, from anywhere including from Common Service Centres in the State, through online process along with all requisite documents in the web-site "www.odisha.gov.in/disabilityportal". The scanned attachments can also be sent online.
2. The applications so received online shall be clubbed against respective District Headquarter Hospitals/CHCs/PHCs/Other issuing hospital under jurisdiction of which the applicant is a native by birth or ordinary residence.

Provided that where a person with disability is a minor or suffering from mental retardation or any other disability which renders him unfit or unable to make such an application himself, the application on his behalf may be made by his parents/legal guardian.

3. The rate of service charges in the Common Service Centre is applicable as fixed by Department of Information Technology, Government of Odisha, in their Notification No.71, dated the 6th January, 2011 and any revision as applicable from time to time.
4. The applicant shall produce hardcopy of the ink signed application with signature/thumb impression, while appearing before the Medical Authority as given in Rule-4(3) of PWDs Odisha Amendment Rule, 2012 on the designated date along with the requisite certificates, two copies of photographs & proof of identity etc. on the date of examination/verification.
5. The applications so received within the stipulated date shall be examined/ verified by the Medical Authority concerned, on a fix day/date for the Authority. The applications received after the monthly fixed-date will be considered in the next month. The applicant shall appear before the Medical Authority in person along with the original documents on the fixed day/date as generated online system.
6. After examination/verification, the eligible applicants shall be issued necessary computer generated certificate by the competent authority within seven days from the date of examination.
7. The certificate shall be delivered to the applicant or his/her father/mother/guardian with proper acknowledgement after verifying his/her identity.
8. The details of such certificates so issued shall be hosted immediately in the district web-site for public information.
9. The online process for receipt of application and issuance of Disability Certificates will commence with effect from 20th February, 2014 across the State of Odisha.

ORDER

Ordered that, the notification be published in the next Extraordinary issue of the Gazette.

[No. 2990-WCD-DW2-MISC-0003-2014/WCD.]

By Order of the Governor

ARTI AHUJA

Commissioner-*cum*-Secretary to Government